



**5 BOCES Road
Poughkeepsie, NY 12601**

**Trustees' Regular Meeting
December 21, 2016**

Minutes

A Regular Meeting of the Dutchess County Board of Cooperative Educational Services was held at the Administration Building, 5 BOCES Road, Poughkeepsie, NY on Wednesday, December 21, 2016.

The following Board members were present:

Edward L. McCormick
Ralph Chiumento, Jr.
Ralph Coates
Dale Culver
Rob Rubin

Absent:
Michael Riehl
Thomas Hurley

Also present:
Richard Hooley, District Superintendent
Cora Stempel, Deputy Superintendent
Sherre Wesley, Assistant Superintendent
Norah Merritt, Executive Director – Human Resources
Elizabeth Hayter, Administrator – Adult Education
Ray Campanaro, BFA Representative
Nancy Pisanelli, Clerk of the Board

The meeting was called to order at 7:00 p.m. by Mr. McCormick, President.

Call to Order

All in attendance stood for the Pledge of Allegiance.

Pledge of Allegiance

Mr. McCormick wished everyone Happy Holidays.

The District Superintendent requested an Executive Session at the End of the meeting to discuss negotiations under the Taylor Law and to review as personnel matter.

District Superintendent's Report

A walk-on item will be added to the agenda--Transportation Contract Assignment.

Dr. Hooley gave an update from Albany. More information to follow.

The Building Condition Survey and Five-Year Capital Plan was distributed. It will be brought forward again in the spring.

Dr. Hooley shared some information from the Association of Educational Service Agency Conference that he attended last month.

Dr. Wesley gave a preliminary report on the 2017-18 BOCES Administrative Budget. Discussion ensued.

The list of the Department/Program Board Presentations was distributed. Dr. Hooley will review progress on the Agency Goals at the January 18th Board meeting.

An article from Politico outlining the issues around the DS salary Cap was distributed.

The Distinguished Student award was presented to CTI student, Kindu Green, at the December 12th Beacon CSD Board meeting

Norah Merritt, Executive Director of Human Resources, gave a presentation on "How to Recruit, Develop and Motivate a Diverse Workforce."

Motion by Mr. Rubin, seconded by Mr. Culver and carried unanimously to approve the December 21, 2016 Board agenda as amended to include the Transportation Contract Assignment.

Approval of Agenda

Ray Campanara, BFA Vice-President wished everyone Happy Holidays and expressed that the Association is looking forward to the New Year.

Public Comments

Motion by Mr. Chiumento, seconded by Mr. Culver and carried unanimously to approve the minutes of the regular meeting of November 16, 2016.

Minutes of Regular Meeting

Motion by Mr. Culver, seconded by Mr. Rubin and carried unanimously to approve the following reports and recommendations:

Treasurer's Report for the month of October 2016

Treasurer's Report

Budget Modifications # 16-17-141-186

Budget Modifications

Adult Education Brochures bid to Bartash Printing, Inc. of Philadelphia, PA

Bids

Cooperative Custodial Supplies bid to E.A. Morse & Co, Inc., Grainger, Hill & Markes, Inc., Interboro Packaging Corp., L.J.C. Lanitorial Distributors Fuller Brush Co., Ocean Janitorial Supply, Inc., Pollack Paint and Field, United Sales USA Corp., WB Mason Co., Inc.

Cooperative Photocopy Paper bid to Contract Paper Group of Uniontown, OH and WB Mason Co., Inc.

Budget Transfers in excess of \$10,000

Budget Transfers Report (information only)

Extra Classroom & Scholarship Funds--Quarterly Report

Internal Claims Audit Report for November 2016

Motion by Mr. Chiumento, seconded by Mr. Culver and carried unanimously to approve the retirements, resignations and appointments as listed below:

Retirement of **Jody McLay**, Teacher Aide, effective December 21, 2016

Retirement of **Errol Davis**, Custodial Worker, effective December 27, 2016

Resignation of **Sandra DiMarco**, Teaching Assistant, effective December 16, 2016

Resignation of **Tina Ketcham**, Receptionist/Typist, Part-Time, effective September 14, 2016

Appointment of **Donna Seigler**, Teaching Assistant, at a salary of \$18,682, Step 3, 1.0 FTE (10 month pro-rated) with a probationary period of December 5, 2016 to December 4, 2020, effective December 5, 2016

Appointment of **Erica Knapp**, Teaching Assistant for Crisis Intervention, at a salary of \$37,469, Step 2, 1.0 FTE (10 month pro-rated) with a probationary period of December 12, 2016 to December 11, 2020, effective December 12, 2016

Appointment of **Rae Orgoch**, Teacher Aide, at a salary of \$17,336, Step 3, 1.0 FTE (10 month pro-rated) with a probationary period of 26 weeks, effective November 16, 2016

Appointment of **Tanya Jones**, Teacher Aide, at a salary of \$16,518, Step 2, 1.0 FTE (10 month pro-rated) with a probationary period of 26 weeks, effective November 28, 2016

Appointment of **Ann Marie Davis**, Teacher Aide, at a salary of \$15,704, Step 1, 1.0 FTE (10 month pro-rated) with a probationary period of 26 weeks, effective November 28, 2016

Budget Transfers

Budget Transfers Report (information only)

Extra Classroom & Scholarship Funds Quarterly Report

Internal Claims Report

Employment of Personnel

Retirements Non-Certificated

Resignation Certificated

Resignation Non-Certificated

Appointments Certificated

Appointment of **Deanna Osmer**, Teacher Aide, at a salary of \$16,519, Step 2, 1.0 FTE (10 month pro-rated) with a probationary period of 26 weeks, effective December 5, 2016

Appointment of **Joseph Nocera, Jr.**, Youth Aide (Part Time Hourly), at an hourly rate of \$15.54, with a probationary period of 26 weeks, effective November 28, 2016

Appointment of **Cathy Listengart**, Youth Aide (Part Time Hourly), at an hourly rate of \$15.54, with a probationary period of 26 weeks, effective December 13, 2016

There were no other requested items

Other Requested Items

There were no Committee Reports

Committee Reports

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the SEQRA Resolution for District Wide Wireless Access Points as follows:

**Resolution #
16-17-12-17 SEQRA
District Wide Wireless
Access Points**

Whereas, the Board of Trustees of the Dutchess County BOCES is planning a District Wide Wireless Access Points Project (expand as necessary) which encompasses at the following schools: Salt Point Educational Center; Career & Technical Institute; Administration Building; BOCES Educational Training Academy; Adult Learning Center (the "Proposed Project"); and

Whereas, the Board of Trustees wishes to comply with the requirements of the State Environmental Quality Review Act (SEQRA); and

Whereas, the Board of Trustees has reviewed the components, phases and aspects of the Proposed Project; and

Whereas, the Board of Trustees has reviewed the Proposed Project with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Project is a Type II Action pursuant to Section 617.5(c)(1), (2) & (8) of the SEQRA Regulations;

Therefore, be it resolved, that the Board of Trustees of the Dutchess County BOCES is hereby designated lead agency under the State Environmental Quality Review Act (SEQRA) for the Proposed Project; and

Be it further resolved, that the Board of Trustees hereby determines that the Proposed Project is a Type II action pursuant to Section 617.5(c)(1), (2) & (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment and that no further review of the Proposed Project is required.

Motion by Mr. Culver , seconded by Mr. Rubin and carried unanimously to approve the completion of Lead Evaluator Training for Principal Evaluators-Recertification for Richard Hooley and Cora Stempel

Lead Evaluator Training

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to approve the addition to the Mentor Program as follows:

Mentor Recommendation

James Killian (Mentee) / Kourtney Fitzmaurice (Mentor)
\$1,584.32 Stipend

Motion by Mr. Culver, seconded by Mr. Rubin and carried unanimously to approve the four-year extension of the Adolescent Education Service Agreement with Westchester Medical Center for the timeframe of January 1, 2017 through December 31, 2020

Westchester Medical Center Agreement Extension

Motion by Mr. Chiumento, seconded by Mr. Rubin and carried unanimously to accept, with appreciation, the following donations:

Donations

- Pipes and wiring from the NYS Bridge Authority for CTI
- Automotive Tools from Joe Cook, CarQuest Auto Parts for CTI
- Refrigerator from Subzero-Wolf Appliances for ALI, estimated value: \$2,360

Motion by Mr. Culver, seconded by Mr. Chiumento and carried unanimously to approve the disposal and deletion of miscellaneous items.

Disposal and Deletion of Equipment

Motion by Mr. Culver, seconded by Mr. Chiumento and carried unanimously to approve the Transportation Contract Assignment to MAT Bus Corp, effective December 21, 2016.

Transportation Contract w/MAT Bus Corp

Motion by Mr. Rubin, seconded by Mr. Culver and carried unanimously to go into executive session at 8:17 p.m. to discuss collective negotiations under the Taylor Law and the employment of a particular individual. Board action is not anticipated upon the return to regular session.

Executive Session

Nancy Pisanelli, Clerk of the Board, was excused from the meeting at 8:17 p.m.

Nancy Pisanelli
Clerk of the Board

Motion by Mr. Chiumento, seconded by Mr. Coates and carried unanimously to return to regular session at 8:53 p.m.

Regular Session

Motion by Mr. Rubin, seconded by Mr. Chiumento and carried unanimously to adjourn at 8:54 p.m.

Adjournment

Edward L. McCormick