SUBJECT: GRIEVANCE PROCEDURE FOR TITLE IX REGULATIONS IMPLEMENTING FEDERAL EDUCATION AMENDMENTS PROHIBITING SEX DISCRIMINATION IN EDUCATIONAL PROGRAMS AT THE DUTCHESS COUNTY BOCES

In order to comply with the Title IX Amendment, any student, parent, employee of Dutchess County BOCES, or any person not currently employed or being educated at BOCES who believes he or she has been discriminated against, denied a benefit, or excluded from participation in any BOCES educational program or activity on the basis of sex should follow the grievance procedure outlined below. Prior to instituting a formal grievance, the grievant is encouraged to discuss the alleged violation with the program administrator. In the event that the situation is not resolved informally, the following procedure should be undertaken.

STEP ONE - All grievances should be submitted, in writing, to the Deputy Superintendent, Dutchess County Board of Cooperative Educational Services, 5 BOCES Road, Poughkeepsie, NY 12601. The grievance statement should indicate all aspects of the complaint. If deemed necessary, a hearing will be granted within ten working days of receipt of the grievance; otherwise, a written response will be made within ten working days. If a hearing is granted, the compliance administrator shall have ten working days from the date of the hearing to render a decision. The disposition of the grievance shall be in writing and submitted to the grievant.

STEP TWO - In the event that the grievant is not satisfied with the resolution of the grievance at the first step, he or she may submit a written appeal to the District Superintendent within ten working days of receipt of the disposition in Step One resolution. The District Superintendent will conduct a hearing, if deemed necessary, within ten working days. If a hearing is granted, the District Superintendent shall have ten working days to act upon the grievance. The disposition of the grievance shall be in writing and copies shall be sent to the grievant.

STEP THREE - Appeals from the decision by the District Superintendent in Step Two shall be filed, in writing, with the BOCES Board within ten days of receipt of the grievance. It shall be filed with the Clerk of the Board.

The Board or its designated sub-committee will hear the grievance within 15 working days of its receipt, and shall permit the grievant to address the Board or sub-committee.

Within ten working days after the hearing, the Board shall render its decision. Copies of this decision shall be submitted to all persons involved.

Grievant may be represented by counsel of his or her own choosing at any time during this grievance procedure.

(Continued)

SUBJECT: GRIEVANCE PROCEDURE FOR TITLE IX REGULATIONS IMPLEMENTING FEDERAL EDUCATION AMENDMENTS PROHIBITING SEX DISCRIMINATION IN EDUCATIONAL PROGRAMS AT THE DUTCHESS COUNTY BOCES (Cont'd.)

Grievant also has the right to present his or her grievance directly to:

Office of Civil Rights, Region II
Federal Plaza
New York, NY 10007
(212) 264-4633

Education Amendments of 1972,
Title IX, 20 USC 1681

Adopted: July 2003
Revised: October 2016