

Melissa Hawley  
Group Benefits Administrator

April 28, 2014

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## Health Insurance Buyout Option

To: All Eligible Employees  
From: Melissa Hawley, Group Benefits Administrator  
Re: Health Insurance Buy-Out for Plan Year 2014 / 2015

Please refer to your respective Union Agreement and the Staff Handbook regarding the Health Insurance Buyout option. If you are eligible and you wish to participate or to continue to participate in the Buyout, please fill out and return this memorandum to the Benefits Office **no later than June 1, 2014** along with documentation showing your (and, if applicable, your dependents) health insurance coverage through another source. Please do not respond if you wish to maintain your existing health insurance coverage through Dutchess BOCES. **Current Buyout Plan participants must re-register yearly** with the form below and re-submit proof of alternate coverage by the deadline.

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To: Melissa Hawley

From: \_\_\_\_\_ (please print your name)

(check one)

- I have Empire Alt. PPO / MVP / CDPHP (please circle one) family / individual (circle one) health plan with the BOCES and I wish to receive buyout payments in lieu of health insurance, in accordance with the Plan, in the upcoming school year (beginning 7/1/2014 and ending 6/30/2015). **Copies of proof of coverage under an alternative health plan for myself and my dependents are attached.**
- I have taken buyout during 2013 / 2014 school year and I wish: (check one)
  - to continue to receive buyout payments in lieu of health insurance in the upcoming school year. **Copies of proof of coverage under an alternative health plan for myself and my dependents are attached.**
  - to reenter a health plan through the BOCES effective 7/01/14. A completed enrollment application is enclosed. (Enrollment forms are available through the Group Benefits Administrator)

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Signature)

Dutchess County Board of Cooperative Educational Services  
Administrative Offices: 845.486.4800  
[www.dcboces.org](http://www.dcboces.org)