

VACANCY NOTICE

- TITLE:** School Library System Coordinator
- LOCATION:** Delaware-Chenango-Madison-Otsego BOCES
Support Services Center, Norwich
- REPORTS:** Director of Instructional Support Services
- TERMS:** Full time, 12 months, office calendar
- QUALIFICATIONS:** New York State teacher's certification in School Library/Media. Certification as a School District Leader will be required within three years of employment. At least three years experience as a School Librarian required. Excellent communication and technical skills.
- RESPONSIBILITIES/
DUTIES:** Selected candidate will assume responsibility for:
- 1) Coordinating inter-library loans among component schools and between schools and their agencies.
 - 2) Supervising the development of a Union Catalog, Cooperative Collection Development, and School Library Automation programs,
 - 3) Supervising school library system staff,
 - 4) Coordinating in-service activities to meet needs of component districts' librarians and library aides,
 - 5) Maintaining liaisons with other school library systems (SCOOLES), South Central Research Library Council, Four County Library System, and the State Education Department,
 - 6) Serving as a consultant for component district librarians and library programs,
 - 7) Administering School Library System program, which provides services to member libraries in 16 school districts and two non-public schools under the System's Plan of Service as approved by the BOCES Cooperative Board of Education and the New York State Education Department, including the preparation of an Annual Report to the State.
- SALARY/BENEFITS:** \$62,500-\$68,500 depending on experience
- STARTING DATE:** As soon as possible
- TO APPLY:** Send cover letter, resume and DCMO BOCES application found at <http://www.dcmoboces.com/jobs.cfm> by January 9, 2017 to:
BurfordL@dcmoboces.com OR mail to:
Delaware-Chenango-Madison-Otsego BOCES
Attn: Human Resources
6678 County Road 32
Norwich, NY 13815-3554

DCMO BOCES does not discriminate based on actual or perceived race, color, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight, predisposing genetic characteristic, domestic violence victim status, or any other basis prohibited by New York State and/or federal non-discrimination laws