

## SALT POINT EDUCATIONAL CENTER

VOLUME 2, ISSUE 1

MONDAY, NOVEMBER 28, 2011

### Library Automation System: Checking in and out books!!

You can check books in and out of the library at any time using the circulation computer. Directions are clearly posted on the desk in front of the machine. If you are new to the building please email me your name and room number so I can add you to the system. Books are checked out under the teacher or staff member's name. It is up to your discretion whether or not you allow your students to take home the books. **PLEASE DO NOT REMOVE BOOKS FROM THE LIBRARY WITHOUT CHECKING THEM OUT!** If you have any problems with the system please email me!

Books circulate for a 2 week period.  
Maximum of 30 books per classroom: set your own limit per student.  
You can bring in students for book selection ANYTIME!



### LIBRARY CALENDAR

You can check the library availability at any time via the online Google calendar. You can book the room for any open time slot by emailing me your request.

FEBRUARY 2011						
SUN	MON	TUES	WED	THURS	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Access the online calendar via the Salt Point Library website at [www.dcboces.org/saltpointcenter/library/calendar](http://www.dcboces.org/saltpointcenter/library/calendar)

Take advantage of the facility and the resources within for book selection, testing, homework help, class projects, etc. You can reserve the physical space, the SMART Board, the projection unit, and/or my time. Use the room and collaborate with your Library Media Specialist to implement library resources, information literacy skills, and educational technology into your curriculum.

### Using Databases to Support your Curriculum

<http://www.dcboces.org/saltpointcenter/library/databases>



“Teaching Books” is an easy-to-use website that adds a multimedia dimension to the reading experiences of children's and young adult books. The online database is developed and maintained to include thousands of resources about fiction and nonfiction books used in the K–12 environment, with

every resource selected to encourage the integration of multimedia, author, and book materials into reading and library activities. You must use the links from the library website for authentication purposes.

User name and password are both **dcboces**

### SEARCH THE LIBRARY COLLECTION ONLINE

Access the online catalog via the Salt Point Library website at [www.dcboces.org/saltpointcenter/library](http://www.dcboces.org/saltpointcenter/library)

Look for this picture:

Search Our Library Catalog  
**ONLINE**



Click Here

Any book that is part of the Salt Point Library collection can be searched via the online catalog. Use the catalog to find out if the library has a particular book, or to make a list of available books on a certain subject to support your curriculum.

You can also use the “My Account” feature in the catalog to save lists of books, and email them to yourself as a shelf list or bibliography.

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